

Oak Lake Pointe

Homeowners Association, Inc.

COMMON AREA LANDSCAPE MODIFICATION REQUEST FORM

Changes include maintenance, trimming, planting, adding structures (i.e. birdhouses, benches, etc.), in other words, anything done around the lakes, boulevards, swimming pools, tennis courts, pavilion or any other area that is not owned by a homeowner. Please submit requests at least one week prior to the Grounds Committee meeting so that evaluation of the request may be made. The Grounds committee will have to evaluate the request based on what the proposal adds to the subdivision, cost (homeowner or Association), future maintenance, etc.

If approved, the Grounds Committee will then submit the proposal to the Woodwind Lakes Board of Directors for their approval. The applicant(s) will be notified of approval/disapproval.

ASSOCIATION OF WOODWIND LAKES HOMEOWNERS, INC. COMMON GROUNDS CHANGE REQUEST

THIS FORM IS TO BE COMPLETED BY RESIDENTS WISHING TO HAVE ADDITIONS, MODIFICATIONS OR TRIMMING PERFORMED IN THE COMMON AREA LANDSCAPING. IT IS TO BE COMPLETED AND RETURNED TO A GROUNDS COMMITTEE MEMBER FOR COMPLETION OF THE APPROVAL PROCESS.

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COMMON AREA LANDSCAPE MODIFICATION REQUEST FORM

Date _____

Name _____

Address _____ Phone: _____

Requested Change _____

Person/Company making change _____

Date of Work _____

Approximate Date of Completion _____

Diagram Attached () Yes () No

Grounds Committee Contact _____

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APPROVAL:

Grounds Committee: _____ Date _____

HOA Board: _____ Date _____

The applicant(s) will be notified of approval/disapproval.